



VISTA PALMS at VENETIAN BAY
APPLICATION FOR ARCHITECTURAL REVIEW COMMITTEE ("ARC")

Please email this form with required plans and specifications to:
Email: VISTAPAL@CIRAMAIL.COM
Office: 866-473-2573

Date: Name of Owner (s):

Street Address: Lot #: Phase #:

Email Address: Phone number:

Approval is hereby requested for the following modification(s), addition(s) and/or alterations as described below and on attached pages:

TYPE (Check applicable box and/or describe below):

- Addition, Screen Enclosure, Patio/Pavers, New Doors (Garage / Entry), Siding, Walkway, Driveway Reseal, Pool/Spa, Landscaping/Curbing, Roof, Wall/Fence, Satellite Dish, Windows, Yard Art/Wall Art/Statuary, Shutters, Exterior Paint, Generator/Gas Tank, Solar Collectors (Fans/Tubes), Other/ (If you need more space, please attach to this application)

Additional Information:

Is this a resubmittal? yes no Who is performing the work?

Are you providing proof of insurance in the event of damage? yes no

ADDENDUMS: All structural/landscaping changes or additions MUST include a property survey or plot plan showing the location of the change with dimensions. All requests MUST include a color sample or photo of the proposed materials being used and must include copy of contractor's license and certificate of insurance. Failure to do so may delay your application. You are required to contact Yellowstone Landscaping prior to any exterior work to have irrigation lines marked. Any damage caused will be charged back to the homeowner in accordance with governing documents. The Association is not liable for any approvals which violate the governing documents or the law. Each homeowner is responsible for reviewing all necessary documentation to ensure modifications are in compliance. This includes, but is not limited to, building code requirements, free-standing structure prohibitions, and the City of New Smyrna Beach landscaping code requirements.

SUBMISSIONS MUST INCLUDE ANY DRAWINGS, SCOPE OF WORK, LOT SURVEY SHOWING WORK TO BE COMPLETED, AND ANY MATERIALS / MANUFACTURER SPECS BEING USED IN THE PROJECT.

Owner's Signature: Date:

Your approval is subject to the following: 1. You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s). 2. Access to area of construction is only allowed through your property, and you are responsible for any damages. If access is needed on neighboring properties, an Access Agreement Form is required.